

## PPMS New User Account Creation

This document contains instructions for creating a PPMS account for NMR. Each user will need to create an account and get trained (both safety and instrument).

General instructions for creating a PPMS account for any UC Davis core are at:

[Document #18: UC Davis PPMS Guide - Client/User](#)

### 1) Account Creation

For NMR, Go to <https://ppms.us/ucdavis/login/?pf=6>, for NMR Facility.

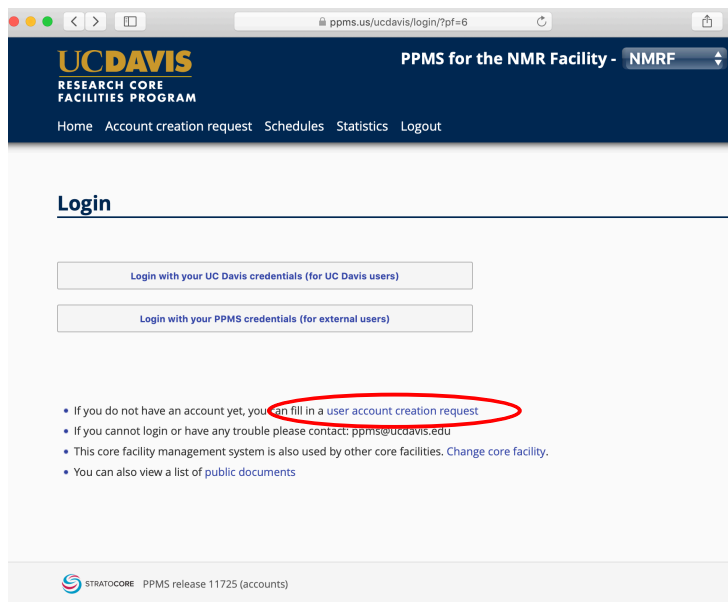
Request an account by clicking on:

*user account creation request*

Choose whether you are part of UC Davis (have a UC Davis email) or not.

NOTE: When you fill out the information for creating an account, the information is required despite what it says.....

If you want to operate the NMR instruments, you'll need to get trained for both Magnetic Field Safety and NMR instrument operation.



### 2) Request Training

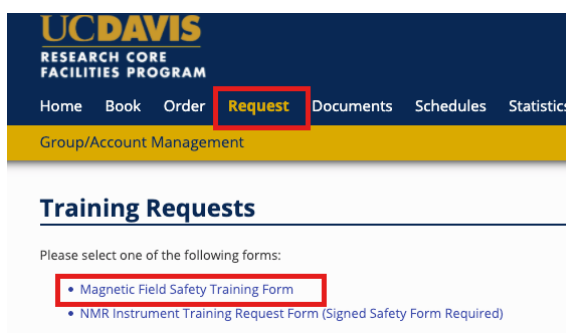
After your PPMS account is approved, you can request training.

#### Log into your PPMS account

Select: Request: Training Requests,  
Click Magnetic Field Safety Training Form,  
Download the form, read, date and sign it.  
Click Yes, then Submit request

Schedule a Magnetic Field Safety Training session with the NMR staff member.

Send (email) your signed form to an NMR staff member to **co-sign** the form.



When you request NMR Instrument Training, you'll need to upload this form (signed by both parties). Please specify the instruments that you want to get trained. One of the NMR staff members will respond.

When your PPMS accounting is in place, and you have been safety trained, and trained on how to run the instruments, you will get access to schedule.